

REQUEST FOR QUOTATION
BALUCHISTAN INTEGRATED WATER RESOURCES MANAGEMENT
AND DEVELOPMENT PROJECT (BIWRMDP)



PROCUREMENT/HIRING OF SECURITY GUARD COMPANY FOR
PROJECT MANAGEMENT UNIT AT QUETTA AND PROJECT
IMPLEMENTATION UNITS AT SIBI & UTHAL OFFICES

(JULY - 2021)

House No. 116/40-A, Jinnah Town, Samungli Road Quetta

REQUEST FOR QUOTATIONS FOR SECURITY GUARDS COMPANY
FOR THE PERIOD OF 12 MONTH

POSTING DATE: July 14th, 2021
DEADLINE DATE FOR SUBMISSION OF RFQ: August 04th, 2021

The Government of Balochistan has obtained a loan No. 5885-PAK from the World Bank for Water Resource Management & Development in the province and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this Request for Quotations is issued. This procurement process will be conducted in accordance with the Shopping method of procurement contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated: January 2011, revised July 2014 and the procedures described herein.

The Implementing Agency Balochistan Integrated Water Resources Management and Development Project (PMU, BIWRMDP) now invites sealed quotations from reputed firms having previous experience and GST Registered firm of above work to quote their competitive prices as per attached TOR Annexure-A.

The Request for Quotation offer and accompanying documents must be received by Office of the Project Director, Balochistan Integrated Water Resources Management and Development Project, House No. 116/40-A, Jinnah Town, Samungli Road Quetta

Terms and Conditions:

- i. The Quotation must be submitted according to the attached specifications.
- ii. Taxes will be deducted according to government rules.
- iii. Please quote only one offer
- iv. Quotations must be signed and stamped on the company letterhead
- v. Quotation must be typewritten.
- vii. The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services are inclusive.
- viii. Prices shall be fixed and Quoted in Pak Rupees.
- ix. The Companies are requested to give their best and final prices as no negotiations are expected.
- x. Quotations shall be valid for a period of 30 days after submission.
- xi. Payment will be made within 14 days after receipt of invoice.
- x. Company Registration Certificate From GoB home & Tribal Department

PROJECT DIRECTOR
PMU, BIWRMDP

Terms of Reference

Background:

The Government of Balochistan has obtained a credit (No. 5885-PAK) from the World Bank for implementation of the Balochistan Integrated Water Resources Management & Development Project (BIWRMDP). The BIWRMDP Project will be implemented by the Government of Balochistan through the Balochistan Irrigation Department with support from other government departments and various consultants.

The Project intends to hire a Security Guard Company to provide the services described in these Terms of Reference.

Scope of Work Services:

1. To provide fool proof total security arrangements at BIWRMDP Project
2. Control entry / exit as per regulations / local orders including vehicles.
3. Protect of all Project assets by deploying guards' static posts as well as by patrolling inside the area.

Job Description:

1. The selected security company will furnish the particulars viz. Name, Fathers Name, Age, Permanent Address etc., of all the security guards to BIWRMDP. Any change of guard will instantly be intimated along with his full particulars. Also the selected security company shall maintain a proper record of their employees posted at the premises and shall maintain their attendance.
2. All guards carry arms along with 10 live rounds all the time.
3. Provision of arms and ammunition will be the responsibility of selected Security Company.
4. Whenever, the BIWRMDP shall desire to change any guard, the selected security company shall be bound to change that guard immediately.
5. The selected security company shall comply with all Rules and Regulations regarding Safety and Security of their men and shall have to arrange for Insurance etc. for their employees at their cost and Security company will responsible to indemnify, in case of any mishap to their employees.
6. In case of any mishap takes place apparently with the negligent of security personnel the security company shall be responsible to make good the loss to BIWRMDP. Also Security Company shall be bound to accept finding /recommendations of the inquiry committee.
7. During duty time the security guards shall be in company's presentable uniform. Personnel engaged by Security Company will be under direct supervision and control of management of Security Company.
8. The selected Security Company shall not sub-contract the job assigned to any company further.
9. The selected Security Company shall be responsible for the discipline and conduct as well as for quality / standard of duty for fulfillment of our agreement.
10. In case any of the security guard do not appear for duty at any time the selected security company shall be responsible to provide his replacement on immediate basis and to enable the work to be done satisfactorily at no extra cost.

11. The selected Security company shall be liable to provide / deploy security guards outside the premises of the project / estate if so requested by the BIWRMDP.
12. Each guard deployed shall have following in his possession while on duty:

- a. Security Company's Identity card
- b. Whistle
- c. Torch
- d. Weapon + 10 rounds

Terms and Conditions:

1. Initial services contract will be one-year renewable with mutual consent. In case of earlier termination for any reason one-month prior notice will be served by either party.
2. The services of selected security company shall be terminable on immediate basis in case any or group of employee (s) of Security Company found involved in felony / misconduct etc.
3. Supervisor (s) of the security company will inspect his security guards' alertness during day and night. Any abnormality or unusual activity noted during security round / patrol will immediately be communicated to BIWRMDP relevant authority. During the inspection / visit / patrol the supervisor (s) / staff will be in Security Company's uniform.
4. A manager level officer visit the project / estate of deployment on weekly basis
5. Monthly meeting will be held between Project Director / Dy Project Director and Head of selected security company.

Eligibility Criteria:

1. Organizational structure with registered office address with list of key persons of the company together with brief bio data.
2. Copy of Memorandum & Articles of Association along with copy of Incorporation Certificate
3. Details of Equipment in possession of the company and detail of arms etc.

Manpower required: One (1) Security Guard:

The company must supply at least one or two more covering Security Guards to cover duties in the event that the assigned Security Guard is on leave or on medical leave.

Working hours: Sunday to Saturday, 0800 – 1500 hours